



## VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

### ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) TUTOR EMPLOYMENT INFORMATION AND REQUIREMENTS

Advancement Via Individual Determination (AVID) is a research-proven, college-readiness system designed to increase the number of students who enroll and persist in four-year colleges or universities. Virginia Beach City Public Schools is seeking to hire AVID tutors from local colleges and universities to facilitate learning of AVID students related to the tutorial learning process, implement AVID methodologies, and support the college readiness system at middle and high schools. AVID tutors provide supplemental instructional tutoring services to assigned students individually and/or in study groups during the school day.

#### QUALIFICATIONS

Applicants must be an enrolled college student attending an accredited college/university with a minimum 2.8 GPA, and have completed 60 credit hours. Enrollment in a program that will lead to a teaching credential is desirable.

#### JOB DESCRIPTION

Please click on the following link to review a detailed job description for this position. [AVID Tutor](#)

#### DATES AND HOURS OF EMPLOYMENT

October 16, 2017 thru June 8, 2018 - AVID Tutors are scheduled to work during the school day for approximately 10 to 28 hours per week. Tutors may work at more than one school and must provide their own transportation.

#### COMPENSATION

The hourly rate for this part-time position is \$17.63.

#### HOW TO APPLY

College students who meet the qualifications and wish to apply for the position of AVID Tutor should complete an online application at [www.vbschools.com](http://www.vbschools.com) by clicking on the following link:

#### [VBCPS Employment Application](#)

- If you have never applied for a position with VBCPS, you will need to select *Create Account*.
  - When you create your application on the *General Information* screen, select *Supplemental* for the applicant type.
  - On the *Employment Preferences* screen under *Areas for which you wish to be considered*, select *AVID Tutor*.
- In addition to completing the application, prospective hires must add the following four documents to the "Attachments" section of the employment application:
  - College Transcript(s)
  - Current résumé
  - Fall 2017 semester course schedule
  - Candidates must also complete the [Child Abuse and Neglect Training \(CANT\)](#) to be eligible for employment consideration. This training, which takes about an hour to complete, is available at no charge through web-based instruction at [http://www.dss.virginia.gov/family/cps/mandated\\_reporters/cwse5691/story.html](http://www.dss.virginia.gov/family/cps/mandated_reporters/cwse5691/story.html). Upon completion of the training, you should print your certificate and post with other attachments to verify that you have met the requirement.
- In the *References* section of the employment application, applicants must provide three (3) references and their email addresses. One (1) reference must be from a college professor.
- After completing your employment application, you will be contacted by the **Office of Student Support Services** if you are selected for an interview.

**CLOSING DATE:** September 21, 2017

#### **If you have any questions, please contact:**

The Office of Student Support Services, Plaza Annex  
641 Carriage Hill Road  
Virginia Beach, VA 23452  
757.263.6856 (Phone)  
757.493.5437 (Fax)