



## REPLACEMENT DIPLOMA REQUEST

### Virginia Beach City Public Schools

To request a replacement diploma, complete and submit the form below. A credit card, money order or check for .96 plus \$2 shipping (2.96 total) made payable to Liskey Printing must accompany this request. Allow at least 30 days for receipt of the replacement diploma.

**If the information you provide is not complete and accurate, your request will be returned. Your FULL NAME (as it appeared on your school records) and DATE OF BIRTH is required in order to process the request. Diplomas will be mailed directly to you at the address provided.**

Last (Maiden)			First			Middle		
Date of Birth			High School Where Diploma was Earned			Year Graduated		
Address								
City			State			Zip Code		
Signature (I am legally authorized to order this replacement diploma)			Date			Contact Phone		

**Mail or Email the Replacement Diploma Request Form and Payment to:**

Liskey Printing  
1228 Ballentine Blvd.  
Norfolk, VA 23504  
zane@liskeyprinting.com

**Any questions should be directed to:**

Zane Otto  
Liskey Printing  
(757) 627-8712  
zane@liskeyprinting.com

Credit Card Info	
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard
Credit Card Number	
[Redacted]	
Exp. Date:	[Redacted] CVV: [Redacted]
Name as it appears on card	
[Redacted]	
Billing Address	
[Redacted]	